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**MINUTES OF THE MEETING
OF THE SOUTH BEND EMPOWERMENT ZONE BOARD
OF DIRECTORS
9/13/22**

Minutes

- Meeting time start: 6:14pm
- Meeting order: Sam Centellas
- Location: SBCSC, 3rd Floor Conference / Board Meeting Room.

QUORUM

- Attendees:
 - Sam Centellas
 - Rosa Hiestand
 - Kareema hFowler
 - Jasmine Bradley
 - Ryan Matthys
 - Dr. Lewis
 - Quorum Established (Y/N): YES.
-

Agenda Items

- I. Approve agenda**
 - A. Motion: Motioned to approve
 - B. Second: yes
 - C. Discussion: n/a
 - D. Outcome: Agenda approved
- II. Approve Minutes**
 - A. Motion: Ryan motion to approve July 2022 minutes
 - B. Second: yes
 - C. Mrs. Ball asked that the location of the meeting be added to the agenda as well as the last names of the board members

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III. President's Report

- A. President Centellas - no official report, but he did offer remarks

IV. Committee Reports

A. Academic Committee (Roxana Zapata)

1. A summary of the teaching and learning vision was given by Ms. Zapata - See report for details
2. Comment by Dr. Lewis
3. - K12 Lift Partnership funded by IDOE and they have decided to pilot the program with the zone
4. - **Stephanie Ball**; How much does it cost and do you have any data/feedback from districts that have used the program? Is there a similar analytic tool that the district is using that was just looked at by the SBCSC board. Does it interface with some of the other programs we are using? Curious as to what the differences might be with these two different tools. (Ms. Zapata answered this question)
5. - **Ryan Matthys** - Do we have a mechanism as to how we interface with the SBCSC? (Dr. Lewis answered this question)
6. - **Rosa Hiestand** - Can you address a little bit more about the teacher leadership program? Is this something new, ongoing, or building on from last year? I wish we had a little more of a report on data from what actually happened last year and how we are going to build on the program. (Ms. Zapata answered this question)

B. Finance Committee (Rob Daiganeau)

1. - Described background of the SBEZ budget, a non-profit organization, whose budget is separate from the SBCSC
 - Reviewed the statement of financial report line by line (see report for details)
 - Reviewed YTD Budget vs. Actuals report (see report for details)
2.
 - a) **Sam Centellas** - What is the audit timeline for the report coming back? Rob, we can share the results back with you as well.
 - b) **Stephanie Ball** - Whatever is reported will be brought back to the board for us to review and when is it coming back? Will share current results, and we are going to begin another one that will be completed in early fall, and then it will be shared with the board.



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3. Reviewed Historical Spending from 19-20SY through 21-22SY (see report for full details; four slides)
4. Looking ahead (see slide for details)
5. Dr. Lewis thanked Rob for his years of service with the SBEZ; there was an applause by the audience for Rob
6. Enrollment Update
7. See slide for details
8. Dr. Lewis made mention of the upcoming enrollment count on the 16th and acknowledged the principals in the audience who were head nodding in agreement with his comments

C. Governance Committee

1. Board Training and Schedule
2. Fall board retreat Friday, October 21st from 9-3PM
3. See full report for details
4. Barry and Sara will take the lead on the topics that will be on the agenda for the training

V. Zone Chief Reports

A. Zone Chief Recognitions

1. - National Hispanic Heritage Month Proclamation read by Ronda Ross at the request of Dr. Lewis
2. National Hispanic Heritage Month September 15th, 2022 thru October 15th, 2022

VI. Zone Chief Updates

A. Pre-K Launch @ 61% capacity 92 out of 150 students (see report for full details broken down by school)

1. **Stephanie Ball** - What are we doing to build our capacity?
2. **Rosa Hiestand** How do we meet the need of the community, the need is full time

B. Reins of Life

1. Presented by Dorota Janik, Executive Director and Aly Olson, Assistant to Executive Director, Internship Program Manger & Instructor
2. Promote the growth of everyone involved in reins of life, and educate the community on the services, and change the mindsets of people and how they can be the best version of themselves
3. Horse breath practice - deep breath in and out
4. Aly reviewed the programs currently being offered, please see the website for full details
5. Short video was played for the attendees
6. More details of the K-12 school program was shared (see slide for



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full details); First school group for this school year starts this Friday

7. Launching with Coquillard (intervention piece) and Warren (an extension for our exceptional learners) (comment by Dr. Lewis)

C. Personnel Update

1. 67 new hires through this past Friday and 27 Separations
2. See report for details

D. Employee satisfaction Survey

1. Responses found in report (see report/slide for details)

E. 2022-2023 Organizational Chart

1. See the structure on the slide for details

F. Community Engagement

1. New website and partnership with company
2. See full details on slide

G. 2022-2023 Goals

1. Five Goals listed, see slide for full details
2. Comments from **Kareemah Fowler** were positive in regards to goal 1

H. Quarter 2 Reset

1. See slide for detailed list of reset items
2. We need to make sure that we improve outcomes for kids
3. Stephanie Ball; I like the ideas that you have presented, early release, code of conduct review, and I appreciate what you have shared thus far.

I. School Reports

1. Coquillard (See reports for full details)

- a) ELA and Math iReady data shared
- b) School Culture and Engagement
- c) Behavior Data
- d) Back to School Carnival
- e) Staff Development/Celebrations
- f)

2. Harrison (See reports for full details)

- a) School Quote for this year's work
- b) EQUITY
- c) Mission
- d) Academic Updates: College and Career Readiness
- e) MTTS
- f) ELA and Math iReady data shared
- g) DLI, STEM, iReady, College Go Week, and Career Fair...
- h) Principal as Learner (The Leadership Gap)



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- i) Experiences/Partnerships
 - j) School Culture
 - k) Family Engagement
 - l) Staff celebrations
3. **Warren (See reports for full details)**
- a) Academic Highlights
 - b) - Family engagement/Staff Culture/Student Culture
4. **Wilson (See reports for full details)**
- a) IReady Data Snapshot
 - b) Academic Updates
 - c) School Culture and Student Engagement
 - d) Family Engagement
 - e) Staff Development and Celebrations
 - f) Picture from Wine and Canvas
5. **Navarre (See reports for full details)**
- a) Check out our big wins!
 - b) Academics, School Culture, Family Engagement, and Staff
 - c) Development
 - d) Focus: Quality Tier 1 Instructions using Intentional Strategies

Public Comment: Shane Williams Inez; 1st meeting he attended, thanks to Dr. Lewis and the Principal's for sharing this information. He would request that more of the information shared at this meeting be shared with the public and westside of south bend.

Adjournment

- Vote to adjourn: Jasmine Bradley motion to adjourn at 8:58 PM
- Second: Yes
- Meeting adjournment time: 8:58PM

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